



Knowle West Participatory Budgeting Supported Delivery Session 2

Date: Monday 16th May 2022

Location: Youth Moves, The Park Centre, Bristol

Stage: Supported Delivery Session 2

Attendance:

Name	Organisation
Antigua Riley Corion	MutualGain Facilitator
Dan Ashfield	Avon and Somerset Police
Steph McKenna	Avon and Somerset Police
Sophie England	Bristol City Council (Apprentice)
Denise Clifford	Youth Moves – Youth Opinions
Macy Lefeuvre	Youth Moves – Youth Opinions
Levi Hodge	Youth Moves – Youth Opinions
Lilly Weston	Youth Moves – Youth Opinions
Olivia Booy	Youth Moves – Youth Opinions
Elliot Carr	Youth Moves – Youth Opinions
CJ Fitton	Youth Moves – Youth Opinions
Bee Plenty	Resident
Amara Tippett	Resident
Harvey Betty	Youth Moves – Youth Opinions
Shayleigh Jeffery	Youth Moves – Youth Opinions
Daisy Norris	Youth Moves – Youth Opinions
Dee Cummings	

Introduction

Antigua introduced the session and explained the objectives of the session as finalising the criteria, and agreeing the logistics for the event.

This programme will take forward the themes that came out of the World Café event held in March 2022.

Insp Dan Ashfield gave a brief overview of where the coding process is up to. The main headlines at this stage are:

- Facilities for young people
- Mental Health and young people

Dan will continue to work on the report and should have it ready for our next meeting.

Agreeing The Criteria

The next part of the session was focused on agreeing the criteria for applications. Each criteria was discussed of each of the four tables who then shared their decision with the wider group, followed by a broader debate until there was a consensus. The decisions that the group made are shown below.

Criteria	Debate Points	Decision	Comment
Can you be on the planning group and submit a bid?	<ul style="list-style-type: none"> - Is it a conflict of interest? Similar situations have arisen in a previous programme (not MutualGain) and there were some questions/complaints raised. - Avoid favoritism - Shouldn't take the opportunity away from people just because they have wanted to get involved in this planning process. <p>This was then put to a vote, with 12 members of the group voting 'YES'</p>	Yes	
What is the maximum that people/groups can apply for?	£2,000, £2,500, £3,000 were all suggested to be the maximum limit, however after some debate, the group agreed to meet in the middle at £2,500	£2,500	
Are multiple applications acceptable?		Yes	A maximum of three applications to a total value of £5,000
Are applications acceptable from constituted and	<ul style="list-style-type: none"> - Young people should apply and be trusted to apply and deliver projects if they want to 	Yes	We will help non-constituted groups and/or young people find a

<p>non-constituted groups?</p>	<ul style="list-style-type: none"> - Anyone should be able to apply otherwise we are limiting the fund too much and putting people off - Anyone can apply but with a constituted groups support, but putting that on the application form could put people off or confuse them – we should contact them after we receive their application if they are non-constituted - We could put together a list of constituted groups that could support them 		<p>suitable support partner (constituted group) that will hold the funding in their accounts</p>
<p>What is the minimum age for voters?</p>	<ul style="list-style-type: none"> - 8yrs old is a good age as children and young people 8+ will be those benefitting from many projects. They are the voters for the projects aimed at them. - 10yr olds have a good understanding of what they want where many 8yr olds may struggle – pick something that involves sweets at each session rather than an activity they will enjoy for example. - 14/15+ is best for understanding 'my brother is 10 and he wouldn't have a clue, or be able to sit through the event.' 	<p>8yrs</p>	
<p>What is the minimum age for applicants?</p>	<p>Again, the group were split here as to whether a person of any age is able to apply, or whether there should be a cap to ensure that we are encouraging young people and youth led projects to apply. After careful consideration and debate, the group felt that although anyone should be able to apply, there must be involvement of young people, and they should lead on the presentation, as well as being part of the application process and delivery of the project.</p>	<p>8-25yrs (with adult involvement and/or supervision</p>	<p>Presentations on the day must be led by the young people involved in the project.</p>

<p>Can public/private organisations apply?</p>	<ul style="list-style-type: none"> - Private organisations should be able to apply, but public organisations already receive funding - We should be as inclusive as possible, everyone should be able to apply - Public organisations like schools should be able to receive funding for things they don't already get funded for - Should we limit what kind of private organisations can apply? Even a huge company could apply like McDonalds in that case? - Does it matter what kind of organization it is? As long as the project is for the Young People of Knowle. Lets ask them which theme they are addressing in the application form 	<p>Any Organisation</p>	<p>Must address one of the themes and include young people from Knowle</p>
<p>What do we mean by Knowle West?</p>	<ul style="list-style-type: none"> - Going by wards is easiest; projects must be delivered within the council ward of Knowle - Voters should have some connection to Knowle, but shouldn't have to live here, most of us here today would not be able to vote, even though we would use the project and are involved in the community - We had young people from other areas near Knowle in the World Cafe 	<ul style="list-style-type: none"> - Projects must be delivered in the Knowle area/Benefit the young people of Knowle - Voters must have some connection to Knowle 	<p>Any voters with a post code far away from Knowle can be contacted after they register if necessary, but otherwise they can put the post code of the group they are apart of in Knowle.</p>
<p>Can applications be made from anywhere?</p>	<ul style="list-style-type: none"> - Anyone as long as the project is delivered in Knowle. If they are far away they should still be able to apply if they have a great project that will benefit us - How can an outsider know what the local community wants? - It should be up to the community on the day 	<p>Anyone from Bristol can apply as long as young people from Knowle have been involved in the application and the project will be delivered in the area.</p>	

	<ul style="list-style-type: none"> - People might go for the big company just because they give a slick presentation on the same thing as a young person or resident on the area – but maybe they could work together? - Anyone in Bristol because even here at youth moves most of us are from other areas but still feel Knowle is our community - Some people outside Bristol do have some connection to the area, used to live/work/go to school here for example. 		
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Logistical Planning

Date and Time

Antigua shared three potential timelines with the group. The majority of the group were unavailable on the dates shared, but were keen to hold the event before the summer holidays in the hopes to include more young people. After looking at their calendars, the group decided a Monday evening after school would be perfect (6-9pm). Our timeline can be seen below:

Date	Activity	Comment
25th April	Training	2hrs learning the basics of PB
16th May	Supported Delivery One	2hrs Making decisions on criteria (11 in all)
23 rd May	Open applications	Online application process
13 th June	Supported Delivery Two	2hrs vote counting training, outreach update, materials for the event and role reminder!
24 th June	Close Applications	
28 th June	Paper sift applications	Online
29 th June	Inform those who are through to voting round	Email from Dan/Steph
11 th July 6pm – 9pm	PB voting event	

Venue

Dan agreed to contact Carol to secure the large hall with the stage in the Filwood Community Centre. A screen, projector and PA system will also be required

Action: Dan/Carol to book hall and secure the screen and projector

Action: Terry to provide the PA system

Action: Harvey to reprise his role as DJ with music as people arrive/leave

Roles

Event MC	CJ, Dee, Lily
Timekeeper	Dan
Registration	Joe and Hannah (PCSO's)
Voters	(World Café Coding and Analysis Team) Dan, Steph, Antigua, Andrew, Terry, Joe, Hannah, Macy
Photography	Bee, Amara (photography students)

Other Actions:

- Antigua will find out where the Visual Minutes are being sent, so that they can be on display at the event
- Dan will share the World Café report with Antigua by Friday
- PCSO's will contact Tesco's closer to the event for refreshments and snacks
- Antigua will share the draft application form to the group to suggest any changes before Friday

Conclusion

This was a positive meeting where the group decided all the criteria and made a clear interest in the next steps. The applications will be launched next week and the groups must share the opportunity far and wide! The decisions and actions can be found on the checklist:

<https://docs.google.com/spreadsheets/d/1hwXQl0NjCMXuWYN1L1OAnnLLk49FvhHQr-vR-Ly8yU/edit?usp=sharing>

We look forward to seeing you again on Monday 13th June, from 6-8pm!