



Invest In K West World Café Programme Supported Delivery Session 4

Date: Monday 21st January 2022

Time: 6 – 8pm

Location: Community Hub, Oasis Academy, Melvin Square

Area of focus: Supported Delivery Session 4

Participants:

Antigua Riley Corion	MutualGain
Andrew Fisher	MutualGain
Mark Thomas	Avon and Somerset Police
Harvey Betty	Youth Opinions
Milan Lewis	Young Person – Grass Roots
Morry Harvey	Young Person – Grass Roots
CJ Fitton	Youth Opinions
Steph McKenna	Avon and Somerset Police
Macy Lefevvre	Youth Moves
Marnie Lefevvre	
Terry Black	Bristol City Council
Denise Clifford	Youth Moves
Lilly Weston	Youth Moves
Amie White	Youth Moves
Olivia Boeey	Youth Moves
Elliot Carr	Youth Moves
Carol Casey	
Levi Hodge	Youth Moves
Daniel Ashfeild	Avon and Somerset Police
Sophie England	Bristol City Council Apprentice
Joe Markey	Avon and Somerset Police

Commented [An1]: Can you update this list from your notes please

Introduction

Antigua introduced the session by explaining the programme for the newcomers, and outlining the aims of the day's session:

- To finalise our venue
- To agree our logo



- To agree details of coding and analysis
- To agree the logistics in terms of materials required

The session then began with a recap of decisions that have been made to date and actions outstanding from the last meeting.

What We Have Agreed So Far

Brand name - Invest In K West

Action: Elliot to share the logo that he has created and share this with Antigua who will circulate

Incentives - £10 cash to the first 50 to register and attend, and the first 50 to attend.

Target group -

- Mostly young people (aged 11-17)
- Youth Workers
- Professionals (Doctors, Support Workers etc.)
- Police and Council Staff
- School Teachers and Staff
- Local Businesses
- University Students
- Residents
- Councillors and MP's
- Future funders/fighters
- Local Influencers (e.g., Ellis George)
- Local Community
- Wide Selection of Young People
- Streetspace
- KWMC
- Lord Mayor
- Grassroots
- Scouts
- Brownies
- Guides
- Sports Teams
- Schools
- Colleges

Outreach and Social Media:

- Facebook
- Instagram
- TikTok
- Posters and Leaflets
- Business Owners
- Schools
- Youth workers
- Council and Police Comms
- Youth Clubs
- Community Groups
- Bristol Live
- 24/7 Magazine
- Knowle West Alliance



- Billboards
- Face To Face Recruitment (shopping centre, café's, fast food places)

Roles - Café Hosts

- Macy
- Tanikka
- CJ

Registration desk: Terry and Steph agreed to be on the registration desk.

Questions that matter

The following questions will be asked at our event:

Question One – *Make made you come here today?*

Question Two – *What support do you think young people need?*

Question Three – *What can you offer to make a change?*

Time, day and date for the World Café

The date of the World Café was agreed as Saturday 19th March 2022 from 2pm – 4pm.

In terms of venues, the following were proposed:

- [Fillwood Community Centre](#)

The requirements for the venue are

- Must hold 100 people sat at tables (shape of table does not matter). This equates to 20 tables
- Must be in the Knowle West area
- It is preferable that they have a PA system with roving microphones
- A small kitchen would be preferable
- Preferably free of charge

Action: Carol – to check on availability of the Fillwood community centre

In terms of the venue, Terry stated that he has access to a PA system if one is required.



TikTok

The recorded Tik Tok will have to be edited in order to include the time/date/venue

Action: Macy to edit TikTok and share with Antigua

Coding and Analysis

This is where the data from the World Café is turned into a themed report that will feed into the next steps – Participatory Budgeting. The training for this takes between 2 – 3 hrs and can be delivered online. Those undertaking this process will then be supported throughout the creation of the report.

It is important that a small team undertakes this process. Those who offered to help achieve this are:

- Hannah
- Mark
- Joe
- Steph
- Terry
- Macy
- Carol

The training time and date will be arranged via a Doodle Poll

Action: Andrew to send a Doodle Poll

Logistics and materials

Pin Point boards were used to invite people to list what they can supply or who they are able to contact. Antigua will create a Google Sheet for us all to view and update as and when we have answers/supplies.

Action: Antigua to create a Google Sheet

Conclusion and next steps

This was a good session with lots high energy and interest. There is a feeling that we are going to have a really positive event as we move towards the World Café.

In terms of next steps, there are three key documents that need to be created for the World Café, these are:



- **Table menu - Antigua will liaise with Elliot**
- **Table Hosts briefing - Andrew to create and share**
- **Event timing - Andrew to create and share**

These will be used by the café hosts and table hosts.

There is a requirement for an ice breaker with five or six photographs from around the Knowle West area.

Action: Levi agreed to take Harvey around the area to take the photographs. These should then be sent to Andrew/Antigua

There will be a requirement to create an Eventbrite for the event to allow people to register. Antigua will create this.

Action: Antigua to create an Eventbrite site

Word Cloud



Next meeting

It was agreed that the next meeting will focus on the delivery of the coding and analysis training and training for Table Hosts and Café Hosts.

There will then be a final meeting shortly before the event and this will be used a final run through.